

Vision Coalition of El Dorado Hills Proposal Guidelines

The Vision Coalition of El Dorado Hills is part of El Dorado Hills Community Vision, a registered California Non-profit Corporation. The coalition is made up of individuals, community volunteers and leaders in El Dorado County, who represent youth serving organizations. This includes schools, business, government, faith, law enforcement, parents, media, and others who care about the youth of our community. We are funded primarily by grants from Sierra Health Foundation REACH Program and the United States Substance Abuse and Mental Health Services Administration (SAMHSA).

We have adopted a Youth Development approach in an effort to increase supports and opportunities for adolescent youth, ages 10-18 years old. Our primary strategy is to provide annual grant funds to individuals and organizations that are actively employing Youth Development principles while providing services or activities that support the following vision statement of the El Dorado Hills Vision Coalition:

Our Vision is for all youth in EDH to...

- *Have a successful and healthy transition from adolescence to adulthood*
- *Be fully prepared with attitude, skills, knowledge and experience*
- *Have ample opportunities for participation and decision-making*
- *Be safe, healthy and free from drugs, alcohol and tobacco*

Criteria:

- Grants are for up to 1-year periods, beginning July 1, 2008, and are usually not single event activities, but continue serving youth for 10-12 months.
- Grant amounts are up to \$5000 per year for most mini-grants. Grant requests can be for lesser amounts, and with some exceptions, for greater amounts.
- Grant funds requested should serve ages 10-18, with an emphasis on middle school age youth as resources and recipients.

Preference will be given to:

- Grant applications that engage youth in leadership roles as appropriate, where they gain one or more of the 5 supports and opportunities of youth development.
- Grant applications that address needs or gaps in youth services where normal funding from local agencies/organizations is unavailable or insufficient.
- Grant applications that help prevent youth risk behavior including drug and alcohol use, violence and bullying or mistreatment.
- Grant applications that describe outreach to serve "under-served" youth.
- Grant applications with reasonable budgets receive higher ratings.

Selection Process:

A group of youth and community volunteers will review and determine to what extent the proposal describes activities that are consistent with the visions and missions of the Vision Coalition of El Dorado Hills. Additionally, they will determine to what extent the proposal meets the approved grant goals, objectives and activities. Questions should be answered completely and applicants may add attachments as necessary.

Dates and Timelines:

Action	Date	Time
Proposal Orientation Workshop for Applicants	January 10, 2008	3 pm- 5 pm
Proposals Due	January 31, 2008	By 5:00pm
Staff & Teens Review and Screen Proposals	February 4, 2008	2:30 - 4:00pm
Selection Committee Reviews and Recommends Proposals	February 6, 2008	3:00 - 5:00pm
Executive Advisory Committee Reviews Recommended Proposals	February 21, 2008	3:00 - 5:00pm
CVI Board Reviews, Approves, Signs Recommended Proposals	March 11, 2008	6:00 - 8:00pm
Notify Applicants with Final Decision	March 31, 2008	By 5:00pm
Funds Available	July 1, 2008	By 5:00pm



Mail Application to:
 Vision Coalition of El Dorado Hills
Attn: Proposal Review Committee
 3941 Park Drive PMB Box 20-102
 El Dorado Hills, California 95762

Applicant Information

Organization:		
Name:	Title:	
Address:		
City:	State:	Zip:
Email:		
Phone:	Alternate:	

I/We, the undersigned, _____,
 representing (organization) _____,
 agree to provide all services and activities in the manner and timeline described in the attached proposal.

Signature, Title	Organization	Date
Signature, Title	Organization	Date
Signature, Title	Organization	Date

Hal Nelson, President	<u>EDH Community Vision, Inc</u>	Date
DJ Peterson, Director	<u>Vision Coalition of EDH</u>	Date

Proposal for Project Funding

Questions should be answered completely. Applicants may add attachments as necessary.

Proposal Summary: <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
Total Funds Requested: \$ _____ Required: Attach Projected Budget. (Refer to Sample Budget provided)	
How will this proposal address the vision or mission of the Vision Coalition: <hr/> <hr/> <hr/>	
Purpose: (i.e. increase participation, awareness, etc.) <hr/> <hr/> <hr/>	
How will success be evaluated? Projected Outcome: (What are you hoping to achieve?) <hr/> <hr/> <hr/> Process: (How will you measure your success? Be specific, i.e. 80 youth will be served for 10 months) <hr/> <hr/> <hr/>	
Has this been done previously? When, where, by whom? Was it Effective? Why or why not? <hr/> <hr/> <hr/>	
Have you requested that someone in your sector help meet your needs identified in this proposal? Explain. <hr/> <hr/> <hr/>	
Duration of Proposed Program/Activities (or attach Proposed Timeline): <hr/> <hr/>	
Project Lead, Title:	Signature: Date:
Organizational Lead, Title:	Signature: Date:

Sample Budget for a 10 month Youth Development Program

	Item	Estimate	Amount we are requesting from other places	Names of Places Donating things	Amount we are requesting from Vision Coalition
Personnel	Adult Adviser: 10 months	\$1000	\$500		\$500
Youth Stipends	Youth Stipends: 10 mo	1,000	0		\$1,000
Travel	Mileage @ \$.48 mile	200	200		
Training	Youth leadership training	1,500	500		\$1,000
Advertising					
	2 Banners	\$300	\$150	Banners Plus	\$150
	Posters & Printing	\$300	\$150	Mail More	\$150
	School Bulletins	No Charge			
	TV Show – Teen News Coverage	No Charge		XY Productions	
	Press Releases	No Charge			
	News Ad	\$300	\$150	EDH Times	\$150
Supplies					
	Fruit, Veggies, Meat	\$400	\$200	Green Grocer	\$200
Equipment					
	Stage Rental	\$500			\$500
	Lighting Rental	\$500			\$500
Activities					
	“Be a Mentor” Events	\$200	\$200	Local Organization	
	Fitness Workshops	\$450	\$100	Sports Club	\$350
	Fitness Speakers	\$200	\$200	Jane LaLane	
	Nutrition Speakers	\$200	\$200	Juicy Lucy	
	Dance Performance	No Charge		Hip Hop Haps	
	Clowns, Balloons, Magic	\$400	\$100	Cirque d’Jay	\$300
	DDR, Ping Pong, Billiards, Air Hockey	No Charge			
	Music Disc Jockey	\$400	\$200	DJ Gregarious	\$200
Prizes					
	Skateboard Helmets	\$100	\$100	Headers Helmets	
	Gift Certificates for Miscellaneous Activities	\$100	\$100	Royal Cinemas	
Total		\$8,050	\$3,050		\$5,000

Scoring Criteria for Selection Committee for Priority Ranking of Proposals

-Vision Coalition of El Dorado Hills-
A project of
El Dorado Hills Community Vision, Inc

Rating Scale:

5=Very High/Outstanding

4=High/Good

3=Average/Adequate

2=Below Average/less than adequate

1=Low/not adequate

Reviewers will rate proposals to determine the extent it meets each criteria listed below. Individual scores are multiplied by 2 for a maximum of 10 pts each. Total maximum is 100 pts.

	Criteria	Points Possible	Score
1.	The application is consistent with the Vision and Mission of the Vision Coalition of El Dorado Hills, under the EDH Community Vision Inc.	10	
2.	Grants are for up to 1-year periods, beginning July 1, 2008, and are usually not single event activities, but continue serving youth for 10-12 months.	10	
3.	Grant funds requested serve youth between ages 10-18, with an emphasis on middle school age youth as resources and recipients.	10	
4.	The grant application engages youth in leadership roles as appropriate, where they gain one or more of the 5 supports and opportunities of youth development. (Physical and emotional safety, positive relationships with others, youth participation and decision-making, community involvement, and skill building.)	10	
5.	The grant application addresses needs or gaps in youth services where normal funding from local agencies/organizations are unavailable or insufficient.	10	
6.	The grant application supports youth development or helps prevent youth risk behavior such as drug and alcohol use, tobacco-use, violence, bullying or mistreatment.	10	
7.	The grant application describes outreach to serve "under-served" youth.	10	
8.	The grant application has a reasonable budget.	10	
9.	There is an overall high need and high benefit to youth.	10	
10	If it was a previous grantee, the progress report shows that services were provided as agreed, and youth benefited from the program.	10	
Total		100	

Selection team members will individually score proposals, discuss with team members, and finalize scores. Then scores will be tabulated and a total average score will be assigned. Funding priorities will be the proposals with the highest scores. Minimum scores eligible for funding will be determined.

Progress Report
(Must be submitted with invoices at end of period)

GENERAL INFORMATION	
Date:	Vision Coalition Contract Monitor:
Title of Project:	Your Project's Director:
Organization/School:	
Address:	
City:	State:
Zip:	Phone:
Fax:	Email:

GRANT REPORT
Has your project followed your time line? If no, please explain.
Have you had any major challenges/accomplishments to date with your project? Please explain.
In 250 words or less, please describe the progress of your project to date, including any comments or evaluative information from participants. In particular, how has this program benefited the participants?:
Please detail number of adults and youth served, etc.:
Comments:

THANK YOU!